

Scarning Parish Council

A meeting of Scarning Parish Council will be held in the Village Hall at 7.30pm on 18 July 2011 to consider the items on the agenda below

AGENDA

1. Welcome and consideration of any apologies for absence
2. To receive declarations of interest in any of the following items on the agenda.
3. To consider co option of Mrs P Page
4. To confirm the minutes of the meeting held on 16 May 2011
5. To receive any matters arising from the minutes (for information only)
6. Finance
 - a. Current balances
 - b. Payments to be made and approved in accordance with the budget
 - Bawdeswell Garden Centre, bench for Scarning Playing Field, £349
 - Rudds, two brass plaques for bench and tree on Scarning Playing Field, £100
 - L F Everett & Son, newsletter printing, £79
 - T Brown, newsletter delivery, £50
 - Norfolk Parish Training Partnership, Parish Council training, £150
 - N Hartley, reimbursement of expenses for Parish Council training refreshments, £7.03
 - British Telecom, reimbursement of clerk's phone/internet costs, £54.76
 - The Information Commissioner, annual fee, £35
 - Norfolk Games and Frames, maintenance of Outdoor Fitness equipment, £89.38
 - NALC, tickets to Joint Summer Conference for S Faulkner and R Walton, £80
 - Viking Direct, photocopier & printer ink, £50.65
 - Norse, grass cutting at Scarning Water Meadows, £1,044.90
 - P Yaxley, grass cutting at Scarning Church, £320
 - CGM Ltd, grass/hedge cutting, £1,109.10
 - Wybone, purchase of dog bin and fittings, £262.34
 - L F Everett & Son, newsletter printing, £79
 - T Brown, newsletter delivery, £50
 - W Brown, reimbursement of expenses re presentation of bench to A Glister & N Eagle, £44.48
 - Scarning Village Hall, hire of meeting room for training and presentation, £22.50
 - R Allan, parish website management costs, £250
 - E-on, unmetered supplies, £90.01
 - c. To receive report of Actual Expenditure against Budgeted Expenditure

7. Planning

a. Application to be considered

Mr Murphy & Miss Wheeler
Oak Lodge, Stone Road, Toftwood

Erection of single storey rear extension & alterations

8. To approve Internal Control Policy and appoint two Internal Control Officers
9. To review Standing Orders and Financial Regulations
10. To consider Risk Assessment Review
11. To consider addition of signatories to Scottish Widows account
12. To consider Risk Assessment of Assets report
13. To consider purchase of litter bin at Gorse Close & to address dog bin issues on Water Meadows
14. To consider purchase of Christmas Tree/s outside Village Hall and Scarning Primary School
15. To consider proposal for annual Christmas Tree Fair
16. To consider proposal to purchase daffodils for Diamond Jubilee
17. To consider quote for cleaning and repair of parish noticeboards
18. To consider proposal re Scarning Water Meadows from Parish Council sub committee and Approve Terms of Reference
19. To consider request for funds from Wensum Valley Trust
20. To adjourn the meeting for Public Participation
21. To consider conditions re Draytonhall Lane
22. To receive feedback on NALC Summer Conference