

draft for approval

Minutes of a meeting of Scarning Parish Council held in the Village Hall on 16 September 2013.

Present Mrs W Brown, Mr M Steward, Mr C Farnham, Mr S Faulkner,
Mr N Horwell, Ms J Magrath, Mrs P Page, Mr R Walton.
Mrs E Gould, Mr W Richmond.
Four members of the public
In attendance Mr N Hartley.

1. Welcome and Apologies for Absence

Apologies were received from Mrs Bradford, who was working.

2. Declarations of Interest

Mrs Brown in the cheques to herself and Mr T Brown for newsletter delivery. And in the grant application, as a member of Scarning Conservation Volunteers.

Mr Walton in the cheque to himself for newsletter delivery and the grant application, as a member of Scarning Conservation Volunteers.

Mr Faulkner and Mr Horwell in the grant application, as members of Scarning Conservation Volunteers.

Ms Magrath in her Planning Application.

3. Minutes

The minutes of the meeting held on 15 July 2013 were confirmed and signed.

4. Matters Arising

The clerk noted that Norfolk County Council had questioned the need for two grit bins, one at Soames Place, the other near the junction of Dereham Road and Chapel Lane. The Parish Council would still like both bins.

5. Finance

a. The clerk informed the meeting that the current balances are as follows:-
Current Account £2,313,02 Scottish Widows £20,555.39

b. Payments made and approved in accordance with budget

Cq 101376 Walton Associates, annual service of Church clock, £75
101377 CGM, reseeding goal areas on Water Meadows, £459.60

101378 RBL Poppy Appeal, wreath, £50
101379 P Yaxley, grass cutting in churchyard, £264
101380 Viking, office supplies, £62.92
101381 LF Everett & Son, printing newsletter, £460
101382 T Brown, delivering newsletter, £50
101383 W Brown, delivering newsletter, £10
101384 R Walton, delivering newsletter, £10
101385 N Hartley, delivering newsletter, £10
101386 C Eglon, delivering newsletter, £10
101387 A Protheroe, delivering newsletter, £10
101388 J Hamling, delivering newsletter, £10
101389 M Hammond, delivering newsletter, £10
101390 S Bradford, delivering newsletter, £10
101391 P Yaxley, grass cutting in Scarning churchyard, £176
101392 Mazars, fee for External Audit, £240
101393 NALC, annual subscription to Norfolk Link, £45
101394 David Bracey, annual inspection of Water Meadows play equipment, £90

c. Payments Received

Gutter Force, advert in newsletter, £40
Breckland Council, part precept, £16,000.01
Scottish Widows, interest on account, £164.33

d. Income & Expenditure Report

6. External Audit

The clerk noted that the External Audit had been successfully completed.

7. Internal Control Officer

The Internal Control presented his report from July to September 2013.

8. Public Participation

Mrs Gould noted that Breckland Council has grants available and that the Parish Council might like to apply.

A member of the public commented that on occasion councillors had to ask the location of places under discussion and suggested that councillors should make themselves familiar with locations before the meeting.

Mr Richmond noted that the Putting People First consultation has been launched and he urged councillors and residents to take part.

A member of the public noted that the trees near the road signs at the junction of Chapel Lane and the A47 need cutting back. The same near the Speed Awareness sign at Draytonhall Lane.

9. Planning

a. Comments sent to Breckland Council

UK Power Networks, Shipdham Lane
Diversion of overhead cables
No objection

Ms J Magrath, Scarningdale, Dale Road
C/use of former kitchen, changing and bar rooms into disabled holiday bungalow
No objection

b. Breckland Council decisions

Mr & Mrs T Farnham, The Rookery, Dereham Road
Single storey extension to dwelling
Approved

Mr S Fryett, Foresters Lodge, Bradenham Lane
Change of use of ancillary accommodation to self contained annex
(retrospective) Approved

10. New Footpath

It was agreed to proceed with construction of a new footpath from Chestnut Road to Cooper Terrace. The footpath will be part funded by Norfolk County Council. The Parish Council's contribution will be £4,250.

11. Terms of Reference for Water Meadows subcommittee

It was agreed to accept the change to the Terms of Reference reducing the number of members to two.

12. Lease of Scarning Water Meadows

It was agreed to sign the lease.

13. Grant Application

A grant application of £200 was agreed to Scarning Conservation Volunteers for equipment and tools.

14. First World War Booklet

The council agreed to fund publication of a booklet – costs to be obtained.

15. Charitable Donations

The following was agreed:-

Dereham Meeting Point - £200 and each of the following £100; Big C, Dereham Cancer Care, Air Ambulance, East Anglian Children's Hospice, Citizens Advice, Vitalise, Norfolk Accident Rescue Service, Dereham Blind Club.

16. Pre budget discussions

None.

17. Christmas Lights and Stands

It was agreed to sell the lights and stands half price.

18. Grass Cutting in Scarning Churchyard

It was agreed that as from next year Scarning PCC should be asked to apply for a grant for grass cutting.

19. Hedge Cutting on Dereham Road

It was agreed to write to the landowners asking them to cut the hedges and to ask Norfolk County Council to remove the posts and wire from the hedge from Black Horse Close to the old scrapyard.

20. Electoral Review of Breckland Ward Boundaries

The council had no comments to make.

21. Clerk's Salary

It was noted that the clerk's salary has increased by 1% with effect from 1 April 2013. .

It was noted that Scarning Primary School would not like a Christmas tree this year due to a lack of space to put it.

It was suggested the Council write to George Freeman, MP, with a view to putting Scarning on the road sign at the Wendling junction with the A47.

There being no further business, the meeting was closed at 8.35pm.