

**Minutes of a meeting of Scarning Parish Council
held in the Village Hall on 16 May 2016.**

Present Cllrs W Brown (Chair), F Bradford, C Farnham, C Hewson, J Magrath, P Page,
M Steward. Mr W Richmond (Norfolk County Councillor) P Hewett (Breckland Council)
In attendance Mr N Hartley (Parish Clerk). Seven members of the public.

1. Election of Chairman and Vice Chairman

Cllr Brown was elected Chairman and Cllr Steward was elected Vice Chairman.

2. Apologies for Absence

Cllrs Dickerson and Faulkner, who were unwell and Cllr Turner, who had another meeting.

3. Declarations of Personal or Business Interest

None.

4. Minutes

The minutes of the meeting held on 18 March 2016 were confirmed and signed.

5. Matters Arising

None.

6. Finance

a. Current balances

Barclays £18,463.40 Scottish Widows £21,766.56

b. Payments to be made and approved in accordance with the budget

Cq 101730 Eon, unmetered lighting supplies, £120.98
101731 Pearce & Kemp Ltd, street light maintenance contract, £342
101732 N Hartley, reimbursement of part clerk's phone/internet costs, £70.52
101733 Thinking Rural, payroll costs, £12
101734 L F Everett & son, newsletter printing, £515
101735 A Protheroe, newsletter delivery May, £10
101736 N Protheroe, newsletter delivery May, £10
101737 R Allan, website hosting, £250
101738 Aon Insurance, annual insurance premium, £674.75
101739 Scarning Parish Council, transfer to Scottish Widows, £8,000
101740 Scarning Playing Field Committee, grant for maintenance of Playing Field, £4,000
101741 Aon Services, part payment for grass cutting, £1,200
101742 Douglas Harrow, internal audit fee, £125

c. Payments Received

Breckland Council, part precept, £15,000
Ben Burgess, newsletter advertisement, £210

HMRC, refunded VAT, £4,332.66

7. Public Participation

The meeting was adjourned for Public Participation. With regard to the Planning Application for Mr Riley, the following was observed:-

The buildings are listed. Residents considered the proposal is overdevelopment of the site and will obliterate the original character of the buildings. It was noted that Breckland Council's own guidelines regarding listed buildings state that any development should be minimal. The proposed extension is a 130% increase on the size of the existing building. The proposed garage extension will triple the size of the original building. It was noted that the architect's drawing shows the roof taller than the existing building.

It was noted that a lot of expense went into matching the extension of Scarning Primary School with the old building and that the recent application for a new Pre School was on the same basis, that it should match the appearance and type of materials used. It was thought that the same rules should be applied to this planning application.

It was further noted that the proposed new buildings will lead to an increase in traffic on what is already a busy and dangerous stretch of road.

It was also noted that one of the reasons given for the new development is that it needs to be wheelchair accessible, but it was stated that the existing building is already wheelchair accessible.

8. Planning

a. Breckland Council decisions

Ms C Farnham, 9 The Watlings
Porches to front and side of property Approved

Mr S Fryett, Foresters Lodge, Bradenham Lane
Detached office for use in connection with forestry contractors business Approved

b. Applications considered

3PL/2016/0331/HOU and 3PL/2016/0340/LB
Mr A Riley, Grange Cottage/Garden Cottage, Dereham Road
Two storey extension to Grange Cottage sunroom & porch extension to Garden Cottage & new access

3PL/2016/0332 and 3PL/2016/0342/LB
Mr A Riley, Annex to Grange Cottage, Dereham Road
Conversion and extension of garage to form annex accommodation

The Council questioned the point of having listed building status if it is not applied. It objected to both applications and will convey to Breckland Council the comments made by residents, as above.

3PL/2016/0523/HOU
Mr M Oughton, 12 Bulrush Close
Single storey extension to garage No objection

9. Internal Audit

The clerk read a letter from the Internal Auditor, confirming that there are no discrepancies in the accounts, that all systems meet the current regulations and that the Annual Return to the District Auditor has been signed to that effect.

10. Annual Return

The Annual Return was agreed and signed by the Chairman and the Clerk.

11. Risk Assessment of Assets Report

The Risk Assessment Report was approved. It was agreed to ask the tenant of the former Broadway Allotments to remove rubbish from the site.

It was agreed to replace the broken springy on the Water Meadows play area with a new one.

It was agreed to repair the bench on the Water Meadows playing field.

12. Financial Risk Assessment Report

The Financial Risk Assessment Report was approved.

13. Standing Orders and Financial Regulations

The Standing Orders and Financial Regulations were approved without changes.

14. Solar Lamps

A letter was read from a resident objecting to the proposal to install a new solar lamp in the lay-by next to the church. It was agreed to consider installing new lamps on the opposite side of the road from the bus shelter on Dereham Road (opposite Chestnut Road) and in the lay-by near the church (near the old rectory) but that the Council will enter into a consultation process with residents living in properties near those locations before making a decision

15. Scarning Conservation Volunteers

A grant of £800 was agreed, comprising the already agreed grant of £200 and £600 towards new information boards.

16. Path on Scarning Water Meadows

It was agreed to appoint Angus Newton.

17. Additional Matters

The clerk was asked to contact the Village Hall Trust for an update regarding installation of a defibrillator at the Village Hall.

It was noted that a plastic bag has twice been put over the dog bin at Chestnut Road. The clerk was asked to write to all nearby residents.

It was noted that the trees and undergrowth near the bus shelter opposite Chestnut Road needs cutting back.

The clerk will provide an update regarding re-siting the bus shelter on Dereham Road near Black Horse Close.

There being no further business, the meeting was closed at 8.20pm.