

**TO BE CONFIRMED AT NEXT MEETING OF
THE COUNCIL**

**Minutes of a meeting of Scarning Parish Council
held in the Village Hall on 17 March 2014.**

Present Mrs W Brown, Mr C Farnham, Mr S Faulkner,
 Mr N Horwell, Mrs P Page, Mr M Steward, Mr Walton.
 Mrs E Gould, Mr W Richmond.
 Three members of the public. In attendance Mr N Hartley.

1. Welcome and Apologies for Absence

Apologies were received from Ms Magrath, who was working and Miss Bradford, who was on holiday.

2. Declarations of Interest

Mrs Brown in the cheques to herself and Mr T Brown.
Mr Walton in the cheque to himself.
Members of Scarning Conservation Volunteers in item 14.

3. Minutes

The minutes of the meeting held on 20 January 2014 were confirmed and signed.

4. Matters Arising

The clerk noted he is still waiting for a response from Breckland Council regarding a defibrillator.

5. Finance

a. Current balances

Barclays Current account £2,597.51 Scottish Widows £21,555.39

b. Payments made and approved in accordance with budget

Cq 101443 CGM Landscapes, cut hedge from Black Horse Close to Hill Rise,
£134.40

101444 NGF Play Ltd, maintenance of Outdoor Fitness equipment, £90

101445 Scarning Village Hall, hire of Village Hall 2013/14, £68.50

101446 LF Everett & Son, printing newsletter, £360

101447 W Brown, newsletter delivery, £10

101448 R Walton, newsletter delivery, £10

101449 N Hartley, newsletter delivery, £10

101450 F Bradford, newsletter delivery, £10

101451 J Hamling, newsletter delivery, £10

101452 M Hammond, newsletter delivery, £10
101453 C Eglon, newsletter delivery, £10
101454 A Protheroe, newsletter delivery, £10
101455 N Hartley, reimbursement for purchase of stamps, £12
101456 W Brown, Chairman's Allowance (reimbursement of expenses) £66.42
101457 N Hartley, reimbursement of expenses, £327.60
101458 Mansfield Fencing, replace post on noticeboard near school, £40
101459 Mr J Walker, reimbursement of expenses re Water Meadows, £102.36
101460 Mr T Brown, newsletter delivery, £50

c. Payments Received

Dereham Golf Club, newsletter advertisement, £40
N Ward, newsletter advertisement, £40
N Eagle, rent of former Highway Surveyors Land, £5
E Bush, rent of former Highway Surveyors Land, £1
Scarning Playing Field Committee, rent for Playing Field, £0.05
R Allsop, rent of former Broadway Allotments, £282.86

d. Income & Expenditure Report

6. Interim Audit Report

A letter was read from the Council's Internal Auditor confirming that he was satisfied that all requirements were being met.

7. Public Participation

The Mobile Library will not visit Soames Place from the end of this month. It will only stop at Mayfair every 4 weeks.

Mrs Gould noted that funding is available for the First World War booklet from Breckland Council.

It was asked whether the Parish Council had a map of the former Highways Surveyors Land at Daffy Green. The clerk noted that it does.

Mr Hudson, vice chairman of the Playing Field Committee, asked whether the Parish Council was installing Outdoor Fitness equipment on the playing field. It was noted that Mr Steward had said he would like three pieces of the equipment. Mr Hudson asked who would insure and maintain the equipment. He was told that the Parish Council would. He asked if, instead of Outdoor Fitness equipment, the Committee could use the monies to renew its swings. He was told it could.

8. Planning

a. Comments sent to Breckland Council

Mr C Amos, Woodstock, Dereham Road
Change of use from retail to estate agency at 54 Swaffham
Road No objection

b. Breckland Council decisions

Mr & Mrs M Channon, 17 Blackthorn Drive
Single storey extension to rear of property including demolition of
conservatory Approved

Gorgate Ltd, Riverside Centre, Swaffham Road
Change of use of ground floor retail unit to two residential
apartments Approved

Mr & Mrs P Loades, 55 Allwood Avenue
Extension to rear to form utility with first floor extension over
garage Approved

Mr B Gardiner, 7 Black Horse Close
Extension above garage to provide additional ensuite bedroom
Approved

Mr E Woolley, 8 Miller Close
Extend existing close boarded
fence Approved

c. Application Considered

Laurence Wright & Sons Ltd, Lawrence Farm, Shipdham Lane
Demolition of open canopy bay and replacement with one bay extension of existing
building
No objection.

9. War Booklet

It was agreed to spend up to £100 for additional illustrations for the First World War
booklet. It was agreed to apportion the proceeds of sale to the Commonwealth War
Graves Commission.

10. Good Councillors' Guide and Local Councils Explained

It was agreed to purchase nine copies of the Good Councillors' Guide and one copy
of Local Councils Explained.

11. Allocation of Parish Council Reserves

It was agreed to allocate into reserves £5,000 to the Village Playing Field, £5,000 to the Water Meadows and £1,000 for a defibrillator.

12. Rent Review of Leases

It was agreed to establish a subcommittee to consider the rent review of all leases. The subcommittee will also ensure that all land owned by the Parish Council is recorded and that leases are in place.

13. Outdoor and Children's Play Space

It was agreed to note that £5,000 is to be applied to the Village Playing Field, and £1,500 for new goals and matting on the small play area.

14. Scarning Conservation Volunteers

It was agreed to make regular payments to Scarning Conservation Volunteers to allow payment of bills

15. Annual Parish Meeting

The date for the Annual Parish Meeting was agreed as April 28.

There being no further business, the meeting was closed at 8.15pm.