

**Minutes of a meeting of Scarning Parish Council
held in the Village Hall on 18 January 2010.**

Present All councillors except Mrs H Hudson
In attendance Mr N Hartley
 Mrs D Irving
 Three members of the public

1. Welcome and Apologies for absence

Mr Glister welcomed everyone to the meeting. He noted apologies had been received from Mrs Hudson, who was unwell.

2. Declarations of Interest

Mr Glister declared a personal interest in all items on the agenda.
Mrs Brown declared a personal interest in the payment to T Brown, who is her husband.

3. Minutes

The minutes of the meeting held on 14 December 2009 were confirmed and signed.

4. Matters arising from the minutes

None.

5. Public Participation Period

The meeting was formally closed for public participation.

6. Finance

a. Current Balances

Current Account £5,611.84. Scottish Widows £10,784.03.

b. Payments made and approved in accordance with budget

Cq 101003 NALC, subscription to Norfolk Link, £27
101004 Keith Graver, newsletter delivery, £35
101005 L F Everett & son, printing newsletter, £79
101006 T Brown, newsletter delivery, £40
101007 N Hartley, reimbursement of expenses, £122.15
101008 Viking, photocopier ink, printer ink, stamps, £256.98
101009 Eastern Office Supplies, laminating village directory for notice boards, £9.41
100110 E-on, unmetered supplies, £90.01

c. Payment received

EDF Energy, wayleaves, £20.68

d. A copy of a report of actual expenditure against budgeted expenditure to 31 December 2009 was presented to councillors.

7. CILCA Course

The clerk requested that he attend the CILCA Course at a cost of £325. This was agreed.

8. Purchase of Local Council Administration

The clerk requested that the council purchase a copy of Local Council Administration by C Baker. This was agreed.

9. Risk Assessment Report

The clerk presented a copy of the Risk Assessment Report which he had carried out of the Parish Council Assets. It was agreed to ask Mr Mobbs to carry out the necessary works.

10. Grants Policy

The clerk submitted a proposed Grants Policy to the council. The policy was approved with a small number of amendments.

11. Scarning United Charities Trustees

It was agreed to reappoint Mr A Glister and Mr G Chambers as trustees of Scarning United Charities.

12. Highway Surveyors Land

It was agreed to renew the lease in respect of former Highway Surveyors Land at Daffy Green to Mrs E Bush for five years.

13. Litter Bin at Podmore Ford

It was agreed to purchase a new Litter Bin lid at Podmore Ford. Mr Mobbs to install.

14. Grit Bins

With regard to the possible installation of grit bins on Drayton Hall Lane estate, it was agreed to take advice regarding the Parish Council's liability.

15. Speed Watch

The organiser of the Speed Watch team on Dereham Road had requested the Parish Council fund the insurance of the equipment and purchase of High Visibility jackets. It was agreed to cover the cost of insurance (between £20 and £30) and to purchase three or four warm weather high visibility jackets.

16. Street Lighting

Norfolk County Council had made a proposal for part night lighting. It was agreed to suggest that the following should remain fully lit: Allwood Avenue, Brooks Drive, Chestnut Road, Ted Ellis Walk and Welden Road.

17. Chairman's Chain of Office

It was agreed not to purchase a chain of office, but to investigate the price of name badges for all councillors.

18. Picnic Tables and Benches

It was agreed to divide the £2,000 budgeted for picnic benches/tables on two outside the Village Hall and two on the Water Meadows play area.

19. Any other Business

It was agreed to investigate the introduction of a recycling bank in the village.

There being no further business the meeting was closed at 9.37pm.