

**Minutes of a meeting of Scarning Parish Council
held in the Village Hall on 19 March 2012.**

Present Mrs W Brown, Mr M Steward, Mr C Farnham, Mr S Faulkner,
Mrs J Hamling, Mr A Horwell, Mrs P Page, Mr R Walton
Mrs E Gould
In attendance Mr N Hartley
Seven members of the public

1. Welcome and apologies for Absence

The chairman noted that apologies had been received from Ms Magrath, who was working.

2. Declarations of Interest

Mrs Brown in the cheque to T Brown for newsletter delivery.

3. Minutes

The minutes of the meeting held on 16 January 2012 were confirmed and signed.

Public Participation

The meeting was adjourned for a Public Participation period. The Council heard a complaint from three residents of Jessopp Close about noise created by children using the newly installed Zip Wire. The residents also noted that missiles have been thrown into their gardens from the Playing Field and one of the residents complained about children climbing one of the trees overlooking his garden. The residents noted that the equipment is being used after dark and commented on the abusive language and amount of noise that this is creating. The Council expressed its sympathy with the residents and explained the reasons why the equipment had been installed in its present location. It was suggested that the Council might consider the erection of a Youth Shelter as a means of providing teenagers in the village with a gathering place.

It was agreed that the Council will monitor the situation for the next two to three months. The residents are to be given Noise Monitoring equipment by Breckland Council and the Council asked that the results of this be reported back to the Council.

4. Matters Arising

None.

5. Finance

a. The clerk informed the meeting that the current account balances are as follows:-

Current Account £2,931.25 Scottish Widows £10,198.58

b. Payments made and approved in accordance with budget

Cq 101186 Norfolk Games & Frames, purchase and installation of Zip Wire, £7,620
101187 Zurich Municipal, additional premium for insurance of Zip Wire, £53
101188 Norfolk Games & Frames, maintenance of Outdoor Fitness Equipment, £224.74
101189 Cancelled
101190 Scarning Village Hall, annual hire of Village Hall, £123
101191 NALC, Norfolk Link subscription, £45
101192 Viking Direct, photocopier ink cartridges, £58.85
101193 Cancelled
101194 T Brown, newsletter delivery, £50
101195 CGM Landscapes, cutting branches of tree around street light, £117.60
101196 Nigel Ford, renovation of three milestones, £170
101197 Pearce & Kemp Ltd, street lighting maintenance, £221.40
101198 N Hartley, reimbursement of expenses, £185.25
101199 Breckland Council, fee for temporary licence for Diamond Jubilee Fete, £21
101200 L F Everett & Son, newsletter printing, £349

c. Payments Received

J Magrath, website advertisement, £10
Little Footsteps of Dereham, newsletter advertisement, £20
D Gilkes, newsletter advertisement, £30
N Eagle, rent in respect of former Highway Surveyors Land at Chapel Lane, £5
E Bush, rent in respect of former Highway Surveyors Land at Daffy Green, £1
T Rudling, rent in respect of land at Fir Acre, Scarning Fen, £1
Scarning Playing Field Committee, rent of Scarning Village Playing Field, £0.05
Scarning Bowls Club, repayment of unused grant money, £400

d. Actual Expenditure against Budgeted Expenditure

The meeting received a report of Actual Expenditure against Budgeted Expenditure

6. Amendment to Financial Regulations

It was agreed to amend the Financial Regulations to include the appointment of an Internal Control Officer, Mr R Walton. It was agreed to remove Mr Walton as a signatory and to replace him with Mrs Hamling.

7. Internal Control Policy Document

The Internal Control Policy document for the year ending 31 March 2012 was agreed.

8. Internal Auditor

It was agreed to reappoint Mr D Harrow as Internal Auditor.

9. Risk Assessment Review

The Risk Assessment Review carried out by the clerk and the Internal Control Officer was agreed.

10. Water Meadows Subcommittee Terms of Reference

The Sub Committee Terms of Reference dated February 2012 were amended and agreed following the closure of Wensum Valley Trust.

11. Water Meadows

It was agreed that Mr M Steward will provide a price to create a path to the Play Area.

12. Dog and Litter Bins in Village Sign layby

It was agreed to move the bins to a different location in the layby.

13. Grit Bins

It was agreed to install a Grit Bin at Greenwood Drive to cover the top of Ted Ellis Walk.

A request for a Grit Bin at Grand Close was refused as there is no suitable location for it.

14. Litter Bin for Village Playing Field

It was agreed to see if Breckland Council will empty a bin near the Zip Wire.

15. Dog Bins on Draytonhall Lane estate

It was agreed to install a Dog Bin near the Grit Bin on Chestnut Road.

16. Diamond Jubilee Celebrations

The Council is to hold a fete on 2 June and to light the beacon on 4 June 2012.

17. Planning

a. Breckland Council decisions

Mr W Cheetham, Land adjacent Serendipity, 25 Park Lane
Change of use of land to residential garden and new garage

Approved

b. Parish Council comments sent to Breckland Council

Mr & Mrs M Graham, 20 Brooks Drive
Demolish existing garage & erection of single storey side and rear extensions

No objection

Mr D McNeight, Orchard House, Podmore Lane
Granny annexe

No objection, subject to section 106 agreement

There being no further business, the meeting was closed at 8.45pm.