Minutes of a meeting of Scarning Parish Council held in the Village Hall on 19 September 2011.

Present Mrs W Brown, Mr S Faulkner, Mrs J Hamling,
Mr A Horwell, Mr R Walton
In attendance Mr N Hartley
Four members of the public

1. Welcome and apologies for Absence

The chairman noted that apologies had been received from Mr M Steward, Mr C Farnham, and Ms J Magrath.

2. Co Option of Mrs P Page

Mrs Page was co-opted onto the Parish Council.

3. Declarations of Interest

None.

4. Minutes

The minutes of the meetings held on 18 July 2011 and 6 September 2011 were confirmed and signed.

5. Matters Arising

It was noted that the bulbs will be purchased from NALC and that the Dog Bin will be moved.

6. Finance

a. The clerk informed the meeting that the current account balances are as follows:-
Current Account £5,065.86 Scottish Widows £14,698.58

b. Payments made and approved in accordance with budget

Cq 101136 Glasdon UK Ltd, purchase of litter bin for Gorse Close, £291.40
101137 Citizens Advice Bureau, donation to running costs, £250
101138 Dereham Meeting Point, donation to running costs, £200 (Section 137)
101139 Mazars, external audit, £342
101140 RBL Poppy Appeal, wreath, £30
101141 R Walton, repairs/works to parish notice boards, £200
101142 Pearce & Kemp, street lighting maintenance August 2011-January 2012, £221.40
101143 Eastern Office Equipment, envelopes for Council, and box files for Chairman, £9.57

101144 Wensum Valley Trust, works at Scarning Water Meadows, £581.42
101145 Paul Yaxley, grass cutting in churchyard, £400
101146 Mansfield Fencing, installing & moving dog and litter bins, £110
101147 Keith Graver, newsletter delivery, £35
101148 Keith Graver, newsletter delivery, £35

c. The meeting received a report of Actual Expenditure against Budgeted Expenditure

7. External Audit

The clerk noted that the External Audit was complete.

8. Christmas Trees

It was noted that the church is not holding a Christmas Fair this year. It was agreed to proceed with a fair next year. It was agreed the Parish Council will find sponsors for the trees and will help with regard to electricity at the church.

It was agreed to proceed with a Christmas tree outside the church and another outside the school. The Parish Council will purchase the lights and help with the electricity.

9. Insurance

It was agreed to insure the Speed Monitoring sign and the new bench.

10. Standing Order 42

It was agreed to amend Standing Order 42 to read 'the chairman **or** vice-chairman ex-office shall be members of every committee.'

11. Scarning Water Meadows

It was noted that the Water Meadows subcommittee had met with Zoe Footer, Asset Manager at Breckland Council. It was agreed at that meeting that the Parish Council will take responsibility for the area of land across the Meadows from the stream to the length of Draytonhall Lane estate. This is divided into three sections.

- The large playing field (south) will continue to be leased by the Parish Council, and the pond at Blackthorn Drive will be added to this. (The Parish Council will not take responsibility for the land between the Playing Field and the edge of Draytonhall Lane housing estate.)
- The middle grassed section running between the entrance to the Meadows at Blackthorn Drive and the smaller play area leased by the Parish Council near Ted Ellis Walk. (The smaller play area will continue to be leased by the Parish Council.)

- The area (north) known as Lucy's Meadow and the very northern strip over the other side of the footpath.

Breckland Council will remain responsible for maintaining the bridges, fences, paths, hedges and trees. Breckland Council will retain ownership of the site. It was agreed to provide Breckland Council with an annual Management Plan. The proposal from the subcommittee will be formally considered by the Parish Council once an agreement has been received from Mrs Footer.

12. Blackthorn Drive Pond

It was agreed to accept a quote from Wensum Valley Trust to clear the pond at Blackthorn Drive.

13. Bowls Club Grant

It was agreed to amend the grant to the Bowls Club for the purchase of an awning. It was agreed to give the Bowls Club a cheque for £2,250, with any excess monies to be repaid to the Parish Council.

14. Grant Applications

A grant of £1,500 was agreed to Scarning Primary School for a wildlife pond.

A grant of £2,000 was agreed to Scarning Pre School for internal works at the pre school.

15. Parish Council Funds

The clerk noted that the Parish Council was carrying a surplus of approximately £8,000. It was noted that this needs to be apportioned to a project or projects.
It was agreed to reseed/build up the area of grass on the Water Meadows play area from where the goalposts had been removed.

16. Pre-Budget Discussions

The following were agreed for consideration:-

- Monies to Wensum Valley Trust in respect of the Water Meadows.

- A path around the small play area on the Water Meadows.

- Two swing gates at the small play area on the Water Meadows.

- A skate park at the Water Meadows.

- Anti graffiti paint for the youth shelters.

- The purchase of additional play equipment at the Village Playing Field.

- Goalposts with nets at the Village Playing Field.

- A zip wire at the Village Playing Field.

- A new bench at the Playing Field. The clerk to ascertain whether the Village Hall still want their bench.

- A change to the newsletter with pieces submitted by village groups, as well as advertising.

- A Diamond Jubilee fete.

17. Charitable Monies

It was agreed to divide £250 between Dereham Cancer Care, Air Ambulance, East Anglia Children's Hospice.

18. Planning

a. Parish Council comments sent to Breckland Council

Mr M Whitehead, The Grange, Dereham Road Alterations and extensions to outbuildings	No objection
Mr & Mrs S Gowen, 14 Seckar Drive Single storey rear extension	No objection

b. Breckland Council decisions

Mr & Mrs Bulman-Page, Scarning Lodge, Dereham Road Single storey extension to form utility and external store	Approved
Mr M Whitehead, The Grange, Dereham Road Alterations and extensions to outbuildings	Approved
Mr & Mrs S Gowen, 14 Seckar Drive Single storey rear extension	Approved
Mr & Mrs C Dack, 4 Meadow Drive Two storey side extension	Approved

19. Public Participation Period

The meeting was adjourned for Public Participation. Mrs Irving noted that Swaffham Hill has been resurfaced and the works at Riverside have been completed. It was questioned who will cut the grass at this area. Mrs Irving and Mrs Brown had met with a representative of Konnect and Norfolk County Council re the proposed changes to the bus service and this may lead to amendments to the existing plans. Mrs Irving had toured the village roads with Rod Kelly of Norfolk County Council and some resurfacing

works have been added to the Traffic Management plan for next year. It was noted that the Dereham Recycling Centre should open in November/December. Mrs Irving noted that works to Draytonhall Lane are nearing completion. It was noted that grant up to £100 are available to Parish Councils for the Diamond Jubilee. It was agreed to include notification in the newsletter about horse riders not using the pavement. It was noted that Breckland Council will be considering removal of telephone boxes and that the Parish Council might wish to consider whether it wants to adopt the telephone box outside the Village Hall.

There being no further business, the meeting was closed at 9pm.