

**Minutes of a meeting of Scarning Parish Council  
held in the Village Hall on 20 July 2009.**

Present            Mr A Glister, Mr N Eagle, Mrs H Hudson, Ms J Magrath, Mr L Spillman  
In attendance    Mr N Hartley  
                      Mrs D Irving  
                      Three members of the public

1. Welcome and Apologies for absence

Mr Glister welcomed everyone to the meeting. He noted apologies had been received from Mrs W Brown, who remains unwell, Mrs E Gould, who was attending another meeting and Mr J McSkimming, Mr M Steward and Mr C Farnham, who were detained by work.

2. Acceptance of Office

Mr L Spillman signed the Declaration of Office.

3. Declarations of Interest

Mr Glister declared a personal interest in all items on the agenda.

4. Minutes

The minutes of the meeting held on 22 June 2009 were confirmed and signed.

5. Matters arising from the minutes

The trees overhanging Rushmeadow Road have not been cut back.

6. Public Participation

The meeting was formally closed for public participation. See attached.

7. Finance

The clerk informed the meeting that the current balances are as follows:-  
Current Account, £5,640.98 Scottish Widows £16,784.03

Payments made and approved in accordance with budget

Cq 100941 Norfolk Games & Frames, installation of outdoor fitness equipment, £9,137.90  
Cq 100942 RB Allsop, hedge and grass cutting, £1,030  
Cq 100943 Allianz Insurance, additional premium re outdoor fitness equipment, £56.59

Cq 100944 R Allan, reimbursement re cost of hosting website, £34.50  
Cq 100945 N Hartley, reimbursement of expenses, £192.02  
Cq 100946 Viking, photocopier ink, paper, stamps, £229.29  
Cq 100947 NALC, purchase of Parish Councillor Guide, £15.50  
Cq 100948 LF Everett & son, printing newsletter, £79  
Cq 100949 T Brown, newsletter delivery, £40  
Cq 100950 Town & About Magazine, newsletter delivery, £45  
Cq 100951 E-on, unmetered lighting, £90.01  
Cq 100952 Norfolk Games & Frames, repairs to Water Meadows play equipment, £184

c. Payments Received

Cheques from sale of village history, £82.50  
Chambers, sale of village history, £121.90  
Cheques from sale of village history, £15  
Cash and cheques from sale of village history, £37.50

d. Reconciliation of accounts and councillor review

The clerk confirmed that the invoices and cheque stubs had been independently checked by Councillor McSkimming, who also confirmed that the bank account balanced.

8. Standing Orders, Financial Regulations & Risk Assessment Review

There were no amendments.

9. Internal Auditor

The clerk proposed using Mr Doug Harrow as the Council's Internal Auditor. Mr Harrow currently audits the accounts of Dereham Town Council and other parishes. It was noted that it is important to ensure the Parish Council is following all correct procedures. Mr Harrow was appointed Internal Auditor.

10. Speed limit on Dereham Road

A letter regarding enforcement of the speed limit had been sent to the Parish Council by a resident on Dereham Road. Mrs Irving is in contact with officers of Norfolk County Council regarding this stretch of road. She will liaise with councillors and the clerk.

11. Planning

a. Parish Council comments sent to Breckland Council

Mr D Steward, 7 Brooks Drive,  
Rear and side extensions, including first floor above existing garage

No objection

b. Breckland Council Decisions

Mr M Haller, St Margarets, Dereham Road Replacement of existing boundary wall with close boarded fence	Approved
Mr & Mrs C Myhill, 9 Wright Drive, Single storey rear extension	Approved
Mr & Mrs Hayden, 43 Allwood Avenue First floor extension over garage	Approved
D F Archer & son, Manor Farm, Manor Lane Change of use of redundant farm buildings to livery facility (retrospective)	Withdrawn
Gorgate Ltd, Riverside Garden Centre, Swaffham Road Provision of 399m <sup>2</sup> retail/commercial space with 14 flats above & 16 car parking spaces to rear ( Amended )	Approved

12. Any other Business

The foliage near the 40mph sign entering the village from Wendling needs cutting back.

There being no further business the meeting was closed at 8.40pm.