

**Minutes of a meeting of Scarning Parish Council  
held in the Village Hall on 20 September 2010.**

Present            Mr A Glister, Mrs W Brown, Mr C Farnham, Mrs H Hudson,  
                         Mr J McSkimming, Ms J Magrath, Mr M Steward.  
In attendance    Mr N Hartley  
                         County Councillor, Mrs D Irving, Breckland Councillor, Mrs E Gould  
                         Four members of the public

1. Welcome and apologies for Absence

The chairman noted apologies had been received from Mr N Eagle, who was on holiday.

2. Declarations of Interest

Mr Glister declared a personal interest in all items on the agenda and a prejudicial interest in item 10, as he is a churchwarden and item 12, regarding the grant application from the Bowls Clubs, as he is a member of the Bowls Club.

Mrs Hudson declared a prejudicial interest in item 12, regarding the grant application from the Bowls Clubs, as she is a member of the Bowls Club.

Mrs Brown declared a personal interest in the cheque to T Brown, who is her husband.

3. Minutes

The minutes of the meeting held on 19 July 2010 were confirmed and signed.

4. Matters Arising

The clerk noted that Mr Graver had informed him that he had sorted out his difficulties with his newsletter deliverers and that the parish newsletter henceforth would be delivered more promptly. It was noted that the cost of the Royal Mail delivering the newsletter was on a minimum contract of £500 and that the newsletter would have to be submitted six weeks in advance.

It was noted that the Highways Agency will not allow the school to paint a mural over the graffiti on the Arch Bridge due to concerns over safety.

## 5. Public Participation

The meeting was adjourned for Public Participation.

## 6. Finance

a. The clerk informed the meeting that the current account balances are as follows:-  
Current Account £2,043.35 Scottish Widows £17,922.05

### b. Payments made and approved in accordance with budget

Cq 101047 Douglas Harrow, internal audit 2009/10, £125  
101048 Mazars, external audit 2009/10, £334.88  
101049 K Graver, newsletter delivery, £35  
101050 RBL Poppy Appeal, purchase of wreath, £30  
101051 Viking Direct, stamps, photocopier & printer ink, paper, £207.36  
101052 Glasdon, two grit bins and two litter bins, £880.09  
101053 Pearce & Kemp Ltd, street light maintenance August to January 2011, £211.50  
101054 A Mobbs, varnishing Village Hall noticeboard, £38.11  
101055 Norfolk Games & Frames, maintenance of Outdoor Fitness equipment April to August, £146.88  
101056 L F Everett & son, newsletter printing, £79  
101057 T Brown, newsletter delivery, £40

## 7. External Audit

The clerk noted that the external audit was complete.

## 8. Internal Audit

A copy of a report from the Internal Auditor had been circulated to all councillors. The report notes that the parish council is broadly compliant with the current regulations, but that there are areas which need improving.

## 9. Parish Council Vacancy

The clerk noted that Mr L Spillman had resigned and there was therefore a vacancy on the parish council. It was also noted that Mr Spillman had lodged a formal complaint with the Standards Board regarding the payment of monies to Scarning PCC for the maintenance of the closed part of the churchyard. The full nature of the complaint will not be known until the Standards Board has carried out a preliminary investigation.

#### 10. Payment to Scarning PCC

Mr Glister left the room. It was agreed to review the payment at a meeting to be held on 27 September 2010. Councillors Brown, Hudson and Magrath signed a motion to review the decision taken regarding the payment at the meeting held on 19 July 2010.

#### 11. Fencing of small Water Meadows Play Area

The clerk noted that the Parish Council had budgeted £2,500 for a new fence, but that the council might like to increase the amount spent in order to provide a higher quality fence that should require less maintenance. It was agreed to stick with the original proposal and to obtain the necessary quotations in respect of the works.

#### 12. Grant Applications

The council considered three Grant Applications.

Scarning Primary School applied for £1,558.75 to supply and install a purpose built bird hide, which will be open not only to pupils of the school, but to residents of Scarning.

Scarning Bowls Club applied for £4,030 to erect a verandah on the Bowls Club pavilion.

Scarning Pre school applied for £5,000 to improve its outdoor play area.

Mr Glister and Mrs Hudson left the room when the Bowls Club application was discussed.

As councillors could not reach a decision, it was agreed to discuss the matter again at the meeting on 27 September.

#### 13. Pre Budget Discussions

The council considered additional items to include in determining the precept. It was agreed to investigate the cost of a basketball net for the Water Meadows play area and of football nets. It was also agreed to obtain costs for new noticeboards.

#### 14. Proposal for signs at Scarning Fen

A request had been raised at the last council meeting regarding the possibility of erecting signs at Scarning Fen. The clerk had written to Norfolk County Council, which will not fund the signs. The cost of the parish council erecting any signs would be approximately £150 plus labour costs. It was agreed to purchase two signs. The clerk will see if Planning Permission is required.

## 15. Charity Monies

The council has budgeted £250 for charitable payments. It was agreed to divide £40 each to Norfolk Accident Rescue Service, East Anglia Children's Hospice, Norfolk & Norwich Association for the Blind, Dereham Cancer Care, Norfolk & Norwich Diabetics and Vitalise.

## 16. Planning

### **a. Parish Council Comments sent to Breckland Council**

Mr & Mrs Baker, Kenmur, Podmore  
Single storey rear extension with part demolition of flat roofed extension      No objection

### **b. Breckland Council decisions**

Mr P Wade, Meadow House, Rushmeadow Road  
Change of use of land to garden and replace metal gates      Approved

Mr & Mrs P Gale, 12 The Watlings  
Two storey side extension, infill porch to front      Approved

Mr & Mrs A Sneddon, Brook Farm, Podmore  
Erection of replacement conservatory rear extension inc demolition of existing      Approved

Mr & Mrs Baker, Kenmur, Podmore  
Single storey rear extension with part demolition of rear flat roofed extension      Approved

Caring Homes Group, Oak Manor, Dereham Road  
Extension of time limit on pp 3PL/2007/1110/F – extension to existing care home      Approved

### **c. Applications considered**

Mr & Mrs C Webb, Mistletoe Farm, Hulver Street, Wendling  
Demolition of attached outbuildings and erection of two storey extension to rear      No objection

Mr N Walpole, East Oaks, The Broadway  
Provision of dormer windows for loft conversion      No objection

## 17. Traffic Management Programme on Swaffham Road

It was noted that the Traffic Management Programme on Dereham Road had shown that an average speed of 37.3 and 38.7, which is in compliance with the 40mph speed limit. Mrs Irving noted that she has asked for a review of the speed limits along Dereham Road and Draytonhall Lane.

#### 18. Traffic calming on Draytonhall Lane

Mrs Irving will chase Paul Wheatley re monitoring speeds on Draytonhall Lane. Mrs Brown will provide her with a list of accidents on Draytonhall Lane. It was suggested that either traffic calming measures could be introduced or metal barriers.

#### 19. Grants Policy Wording

It was agreed to add to the Grants Application form the following wording. 'Please note that for all applications over £2,500 the Parish Council will need quotes for the proposed project from at least three reputable firms.' Also to bring forward the date for applications to 31 July each year and to add that the Parish Council reserves the right to refuse any application that does not contain all relevant information.

#### 20. Parish Newsletter and Website

The clerk had received a letter from a parishioner who wished to put on the website and in the parish newsletter a request for funds to support his trip to the World Scout Jamboree in Sweden in 2011. It was agreed that this can be included on the website and in the newsletter.

#### 21. Councillor Resignation

Mrs Hudson resigned from the Parish Council. She was thanked by Mr Glister for all her work on behalf of the council.

There being no further business the meeting was closed at 9.50pm.