

**Minutes of a meeting of Scarning Parish Council
held in the Village Hall on 21 November 2011.**

Present Mrs W Brown, Mr M Steward, Mr C Farnham, Mr S Faulkner,
Mr A Horwell, Miss J Magrath, Mrs P Page, Mr R Walton
In attendance Mr N Hartley
Four members of the public

1. Welcome and apologies for Absence

The chairman noted that apologies had been received from Mrs Hamling, who was ill.

2. Declarations of Interest

Mrs Brown declared an interest in the cheques to herself and her husband, T Brown.

Messrs Faulkner, Horwell and Walton declared an interest in Item 11 on the agenda as they live near the location of the proposed grit bin.

3. Minutes

The minutes of the meetings held on 19 September 2011 were confirmed and signed.

4. Matters Arising

The clerk informed the meeting the Christmas trees were being delivered on November 22 and would be lit by the end of the month.

It was noted that the clerk was writing to the Land Registry re the ownership of the pond at Blackthorn Drive as Breckland Council does not own it.

5. Finance

a. The clerk informed the meeting that the current account balances are as follows:-
Current Account £17,654.85 Scottish Widows £14,698.58

b. Payments made and approved in accordance with budget

Cq 101149 Zurich Insurance, additional premium, £123.72
101150 British Telecom, part clerk's phone/internet costs, £54.42

101151 Scarning Bowls Club, grant for awning, £2,250 (Section 137)
101152 Scarning Primary School, grant for wildlife pond, £1,500 (Section 137)
101153 Scarning Pre School, grant for works to pre school, £2,000 (Section 137)
101154 Dereham Cancer Care, charitable donation, £85 (Section 137)
101155 Air Ambulance, charitable donation, £85 (Section 137)
101156 East Anglia Children's Hospice, charitable donation, £85 (Section 137)
101157 N Hartley, backdated pay re April and May 2011, £28.82
101158 N Hartley, reimbursement of expenses, £ 177.45
101159 Gee Tee Bulb Company, purchase of daffodils for Village sign layby, £144
101160 Corners Nursery, planting bulbs at Scarning Village Sign, £144
101161 Mansfield Fencing, moving dog bin on Water Meadows, £50
101162 Viking Direct, office supplies, £259.75
101163 L F Everett, newsletter printing, £94.80
101164 T Brown, newsletter delivery, £50
101165 K Graver, newsletter delivery, £35
101166 E-on, unmetered supplies, £90.01
101167 P Yaxley, grass cutting churchyard, £160
101168 Norse Commercial Services Ltd, annual play equipment inspection report, £114
101169 Mansfield Fencing, repair fence on Water Meadows play areas, £30
101170 P Yaxley, grass cutting churchyard, £160
101171 NPTP, new councillor training course, £35
101172 Cheque not used
101173 Scarning Parish Council, transfer to Scottish Widows account, £5,000
101174 Lights4Fun Ltd, Christmas lights for churchyard, £104.95
101175 Land Registry, title search re Blackthorn Drive pond, £16
101176 CGM (Norwich) Ltd, grass/hedge cutting, £1,109.10
101177 Great Melton Farms, purchase of two Christmas trees, £240
101178 W Brown, reimbursement of expenses, £29.25

c. Payment Received

Breckland Council, part precept, £16,000

d. Actual Expenditure against Budgeted Expenditure

The meeting received a report of Actual Expenditure against Budgeted Expenditure

6. Allocation of Parish Council Funds

The clerk noted that the Council is holding unallocated funds of between £9,000 and £10,000. It was agreed to purchase a Zip Wire for the Village Playing Field at cost £7,620. The balance to be allocated to Maintenance and Improvement.

7. Budget 2012/2013

See attached. Precept set at £32,000.

It was agreed to award £4,000 to the Playing Field Committee. It was agreed to produce a colour A5 booklet four times a year to replace the newsletter and to not print a Village Directory as most of the information in the Directory will henceforth be found in the booklet. It was agreed to allocate £2,000 to the Water Meadows Play Area and £3,000 to Wensum Valley Trust for continued work on the meadows. The Chairman's Allowance was reduced to £50 at the request of the Chairman. The amount allocated to the Grants Policy was reduced to £1,000. It was agreed to set aside £1,211 to next year's Christmas Tree Fair and £1,212 to a children's party to celebrate the Diamond Jubilee.

8. Scarning Playing Field Committee Representative

It was noted that Mr Faulkner was standing down as the Council's representative. He was replaced by Mrs P Page.

9. Diamond Jubilee Committee

A committee was established comprising Mrs Brown, Mrs Page, Mrs Hamling, Mr Horwell and Mr Farnham. It was agreed to hold a Children's Party at the time of the Jubilee, and to hold a fete later in the year.

10. Grass Cutting Contractors

Mr Yaxley was reappointed to cut the grass in Scarning Churchyard; CGM to cut the grass/hedges; Norse to cut the Water Meadows Playing Fields.

11. Grit Bins

It was agreed to purchase a Grit Bin for Steward Way.

12. Street Lights on Dereham Road

A resident had requested a street light opposite Chestnut Road. The estimated cost of this was £5,000-6,000. The cost was considered too prohibitive.

13. Planning

a. Breckland Council decisions

Scarning Primary School, Dereham Road,
Installation of three small scale wind generators

Approved

b. Planning Application

NJ Eagle, Brookside Farm, Chapel Lane
Extension of time limit on pp 3PL/2008/1179- conversion of farm buildings to dwelling
Agreed.

14. Water Meadows

Breckland Council has produced a map of those areas the Parish Council is to adopt. There were areas on the map that the subcommittee did not wish to be responsible for. The sub committee is to hold another meeting to clarify its proposed areas of responsibility. It was agreed that the sub committee can proceed on behalf of the Parish Council in determining those areas for which the Parish Council will be responsible.

It was agreed to spend approximately £1,000 out of the remaining Wensum Valley Trust budget on a noticeboard for the meadows, and £200 on grass cutting.

15. Parking Review

The council was asked for its views on parking in Dereham. It was agreed that parking should be kept free, and that there should be more parking spaces for the disabled.

16. Public Participation Period

The meeting was adjourned for Public Participation.

Mrs Irving noted that a resident of Scarning, Aaron Protheroe, has been elected to Breckland's Youth Council; that an Older Persons Forum has been launched; that the Police has a new non emergency phone number (101); and that Scarning Village Hall is to be used as a Polling Station in future elections.

Mrs Brown noted that First Bus has requested a survey of bus usage and that this will be carried out in the older part of the village.

There being no further business, the meeting was closed at 9.05