

**Minutes of a meeting of Scarning Parish Council  
held in the Village Hall on 22 June 2009.**

Present            All councillors except Mrs W Brown  
In attendance    Mr N Hartley  
                         Mrs D Irving

1. Welcome and Apologies for absence

Mr Glister welcomed everyone to the meeting. He noted apologies had been received from Mrs W Brown, who remains unwell.

2. Declarations of Interest

Mr Glister declared a personal interest in all items on the agenda.  
Mr Farnham declared a personal interest in the planning application of Caring Homes, as he is a neighbouring landowner.

3. Minutes

The minutes of the meeting held on 11 May 2009 were confirmed and signed.

4. Matters arising from the minutes

None.

5. Public Participation

None, as no members of the public in attendance.

6. Finance

The clerk informed the meeting that the current balances are as follows:-  
Current Account, £5,998.37 Scottish Widows £16,784.03

Payments made and approved in accordance with budget

Cq 100982 Norfolk Parish Training Partnership, councillor training J McSkimming, £35  
Cq 100983 Flying Cloud Ltd, internal audit of accounts for year ending 31 March 2008, £125  
Cq 100984 L F Everett & sons, publication of village history, £455

## Payments Received

Park View Interiors, website advertisement, £10  
J Magrath, website advertisement, £10  
Jarrold & Son, sale of village history, £29.25  
Chambers, sale of village history, £195  
Cheques and cash from sale of village history, £90  
Cash, sale of village history, £52.50

## 7. Annual Return

The clerk noted that the Internal Audit was complete. A letter from the Internal Auditor was read, noting that there was no evidence of periodic reconciliations being carried out and that these should be done on a quarterly basis and checked by a councillor who is not a signatory to the council's bank accounts. Mr McSkimming offered to do this. The letter also noted that the invoice for the payment to LF Everett & son was missing.

The chairman and the clerk signed the Annual Return.

## 8. Planning

### a. Parish Council comments sent to Breckland Council

Mr & Mrs C Myhill, 9 Wright Drive, single story rear extension	No objection
DF Archer & Son, Manor Farm, Manor Lane Change of use of redundant farm buildings to livery facility (retrospective)	No objection

### b. Breckland Council Decisions

Mr I Maund, 7 Hillrise, erection of conservatory to rear of house	Approved
Mr & Mrs T Ward, Arch Farm, Podmore Lane Two storey side extension and garage	Approved

### c. Planning Application Considered

Messrs Pugh & Smith, Maltings Farm, Daffy Green Rear extension to bungalow	No objection
The Caring Homes Group, Oak Manor, Dereham Road Construction of an entrance porch	No objection

#### 9. Any other Business

Overhanging trees near junction of Dereham Road and Rushmeadow Road.

Drains near Dereham Allotments near regular maintenance.

Water still lying under Scarning Arch.

Water still gathering near Scarning Allotments.

Works at Bushy Common not complete.

Manhole on Shipdham Road near Mayfair has sunk beneath the road level.

#### 10. Clerk's Salary

The clerk was moved to salary band 19.

There being no further business the meeting was closed at 8.40pm.