

**Minutes of a meeting of Scarning Water Meadows
Sub-committee held at 1900 hours on the Scarning Water Meadow on 16th July 2013.**

Present : Mr R Walton, Mrs W Brown, Mr. S Faulkner and Mr. J Walker,

1. Apologies for Absence

Mrs. F Bradford and Mr.A.Horwell

2. Minutes

The minutes of the meeting held on 20th May 2013 were agreed.

3. Update of the Lease .

Breckland District Council has asked NPLAW to insert the tenant and landlord break clause and the point about the conduits as agreed. Once these have been incorporated BDC has asked for the lease to be sent direct to the Scarning Parish Council.

If the lease is not received shortly BDC has asked SPC to inform them so they can chase NPLAW.

4. Update of the erection of the Sign at Lucy's Meadow.

As the noticeboard is going to be a permanent arrangement a consultation by BDC has to be carried out. The initial consultation will be undertaken with both internal officers at Breckland Council followed by consultation with the local ward representatives. BDC state that following the consultation and providing no objections are received, then BDC maybe minded to grant permission by way of a license .

BDC again requested the exact location that the noticeboard would be erected on 25th June 2013. This was submitted 26th June 2013 so that the consultation process could begin.

Latest: Awaiting the outcome of the consultation.

5. Tree Survey.

A tree survey was carried out by the BDC Local Tree Surgeon. The areas of concern were highlighted on the BDC email dated 25th June 2013 that was sent to all members of the SWMC. The cost to carry out the recommended works was in the region of £1200-1500.

Latest: BDC has instructed the Environmental Services Team to arrange for the tree work to be undertaken as agreed. Costs to BDC.

6. Work on the Water Meadow Bridge.

Work on the bridge has been completed by the contractor but the areas surrounding requires rectification. The footpath has had a new surface laid in damaged areas.

The once grassed areas have been left in a disturbing manner. Although attempts may have been made to level the soil and a scattering of grass seed distributed the area is far from being perfect.

There are also wheel ruts in the middle of the playing field where the vehicles travelled from Gorse Close to the bridge.

Latest: BDC have visit the area on 16th July 2013 and are not satisfied with the contractors reinstatement work. BDC are currently trying to arrange a site meeting with the contractor to rectify the situation.

7. Programme of Work on the Water Meadow.

A programme of work to be carried out on the Scarning Water Meadow using the Management Plan needs to be formulated.

Action: A copy of Work Programme Update –Summer 2013 to be sent out to all committee members and seek their comments. Especially those with specialist nature conservation expertise.

8. Any other Business

a. Small play area.

The goalpost have been snapped off and the broken parts still protruding from the ground require removing.

The areas in front of the goal posts require the stones removing from the soil to avoid injury.

The area between the two fences making up the new pathway is not being cut by Norse..

Action: 1.Remove goal post and extract stones etc from in front of goals.

2.Clerk to price two metal goalposts with climbing frames incorporated.

Latest: Norse will investigate. Chase if no further response.

b. Benches/Seating along the path running from the Bridge (north) to Ted Ellis Corner.

It was proposed to put two seats along the path running from the Bridge (north) to Ted Ellis Corner.

Action: Would SPC have to go through the permanent fixture consultation with BDC as the noticeboard on Lucy's Meadow? –Clerk to seek advice from BDC.

c. Outdoor Keep fit Equipment.

The Air Skier is broken .

Action: Chase repair.

9. Amendment to the Sub Committee- Terms of Reference.

It is proposed to amend the Membership of the Sub Committee stated in the Terms of Reference

Paragraph © from “three other members to two other members.”

Action: Submit amended Terms of Reference for approval by SPC.

10. The date and time of the next meeting.

The next meeting is scheduled for 16th September 2013 at 1900hrs .